

*Eileen Razzetti, RAD RTS, Founder/Artistic Director*

*Lindsay Johnson, RAD RTS, Associate Artistic Director* ♦ *Brook Johnson, RAD RTS, Instructor*

## 2019 Spring Performance Registration Information

***We are excited to announce that this year's spring ballet performance will be Alice in Wonderland!***

This year's performances will be held on **Friday, May 24<sup>th</sup> at 5:00pm and Saturday, May 25<sup>th</sup> at 12:00noon.** Please note that "Tech Week" is the week preceding the performance. Every dancer must be available for stage rehearsal, professional photos and full dress rehearsal on either Wednesday or Thursday. Your dancer may not need to be present for all of the rehearsals during this week, but until the schedule is announced, please hold all days of this week open. More information along with rehearsal schedules will be sent out as we get closer to the performance.

Please note: **Classical Ballet and Vocational dancers must be registered for and attend all of the required classes of their grade level to be cast in the performance.** Dancers must attend all classes to fully learn and rehearse the choreography for their grade level in the short time before the performance. Also, dancers who miss classes or rehearsals negatively affect their class rehearsals and may have difficulty learning their number(s) for the performance. Therefore, **dancers with unexcused or excessive absences may be dismissed from the performance at any time at the sole discretion of the studio staff.**

In the following weeks, we will show each class their costumes and talk about their roles in the ballet. There is much excitement about the storyline and choreography already. ABSA's spring ballet is a fully-staged performance that is anticipated eagerly by our students and their families and friends. **Volunteer parents are essential to our production,** and are headed by Melissa Fennelly, Recital Administrator and Brenda Lasher, Wardrobe Director. **Please note that every family must help in some way to bring our ballet to life.** A Volunteer Information page is included in this package that describes a variety of roles, so please pick a job that suits your available time and talents! ***Class Parents are critically important to the success of the performance*** and we so appreciate these special volunteers. ***Our two performance times allow Class Parents to help during rehearsals and one show while having an opportunity to see their dancer perform from the audience in the other show.***

### ***Spring Performance Fee Details***

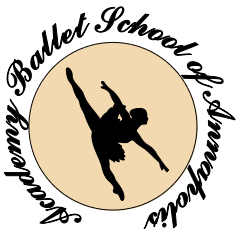
***Please understand that the fee covers much more than the cost of costumes.*** Each dancer's fee includes:

- ♦ Costume(s) – Grade level fees reflect the cost of the costumes, embellishments and alterations.
- ♦ Costume accessories such as props or headpieces
- ♦ One pair of new tights – please save these tights for performance day!
- ♦ Cast member T-shirt
- ♦ Souvenir poster – 11x17 suitable for framing
- ♦ Professional DVD of the performance
- ♦ Production costs: set materials; lighting and sound crew; additional staff time for design, choreography, and rehearsal; and additional space for rehearsals.

### ***Spring Performance Fees by Grade Levels***

In an effort to simplify paperwork and reduce overall costs, we have bundled the above items into one fee per grade level. Please be assured, this is not a "for profit" performance!

Pre-Ballet 1 & 2	\$135
Pre-Ballet 3 & 4	\$145
Classical Ballet 1 & 2	\$165
Classical Ballet 3	\$225
Classical Ballet 4	\$270 (multiple roles and/or customized costumes)
Classical Ballet 6	\$270 (multiple roles and/or customized costumes)
Intermediate/Advanced 2	\$270 (multiple roles and/or customized costumes)



# Academy Ballet School of Annapolis

IN PURSUIT OF EXCELLENCE

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### **Communication, Questions and Information during the Production of the Spring Ballet**

During performance production time, ABSA faculty are very difficult to reach. If you have any questions regarding performance information, **please direct them by email to Melissa Fennelly, Recital Administrator, at [academyballetmom@gmail.com](mailto:academyballetmom@gmail.com)**. Melissa will contact staff about any questions that she cannot answer. **Melissa will also send all performance and rehearsal updates from this address. Be sure to enter this address in your contacts list so that you do not miss any important emails!**

Our spring ballet is a very exciting event at ABSA. The opportunity for our dancers to perform in a full stage production is only possible because of incredible support from the parents of the students. It is a team effort, and we all make it happen by working together. Please remember that there is a tremendous amount of activity and many tasks to be accomplished over a couple of short months in preparation for this performance. Cooperation and courtesy are key to a successful and exciting experience for our dancers!

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## **2019 Spring Performance Registration**

**Registration due ONLINE: Saturday, April 6<sup>th</sup>**

**Please pay your dancer's performance fee and complete this Registration Form and the Volunteer Form ONLINE by April 6<sup>th</sup> at <http://academyballetschool.com/performance/>.** These paper forms are for reference only – this is the information that will be required online when making your payment. Please enter all information carefully! **We regret that we cannot guarantee costumes and/or appearance in the program for dancers who do not register, pay and volunteer by the due date.**

**Student name:** \_\_\_\_\_

**Student ballet grade level (PB #, CB # or Vocational):** \_\_\_\_\_

**Primary parent/guardian contact:** \_\_\_\_\_

**Primary contact email address:** \_\_\_\_\_

**Primary contact phone number(s):** \_\_\_\_\_

**Secondary contact name:** \_\_\_\_\_

**Secondary contact phone number(s):** \_\_\_\_\_

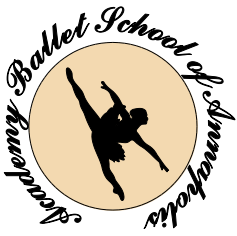
**Cast/Dancer T-Shirt Size:** Child:  XXSm 4/5  XSm 6/7  Small 8  Med 10/12  LG 14/16  
(Dancer's shirt – included in fee) Adult:  Small  Medium  Large  X-Large

**Additional T-Shirt Orders:** Child (\$10):  XXSm 4/5  XSm 6/7  Small 8  Med 10/12  LG 14/16  
(add in extra cost below) Adult (\$15):  Small  Medium  Large  X-Large

**Performance Registration Fee** for dancer's grade level (see first page): \$ \_\_\_\_\_

Additional T-Shirt Order: No. of extra shirts \_\_\_\_\_ Total cost of extra shirts: + \$ \_\_\_\_\_

**Total Payment** \$ \_\_\_\_\_



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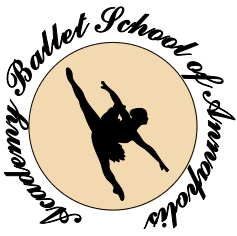
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## Spring Performance Volunteer Information

**ABSA's spring ballet performance cannot happen without extensive volunteer help.** Each family of a Pre-Ballet dancer must provide at least 2-4 hours of volunteer time to the show, and each family of an older dancer must provide a minimum of 6-8 hours of time. We very much appreciate those families who are able to contribute many more than the required hours but our show's success depends on every family's contribution of time and talent. Volunteers will be contacted by late April or early May.

Below are descriptions and time requirements for the many volunteer jobs needed. Many jobs can be done at home or outside of regular work hours. Grandparents, caregivers, other adult family members and friends are welcome to help in most of the areas listed below, especially Costume, Set Construction, Stage Crew and Cast Party, and their time counts toward your family's volunteer contribution.

- ♦ **Class Parent** Class Parents supervise and escort dancers from dressing room areas to the stage during rehearsals and performances. We need 4-6 Class Parents per grade level to cover all rehearsal times and provide breaks for one another. **Only Class Parents are allowed in the auditorium and backstage areas during Tech Week rehearsals and performances.** You will see your child on stage several more times than the final show audience, get to know your child's classmates and see the backstage excitement and reality firsthand. Veteran Class Parents love this experience! Estimated time required: 6-12 hours based on the number of Class Parents per grade. Please note, since we have two show times, Class Parents can each watch one performance from the audience if we have enough Class Parents for their dancer's group. Encourage one another to sign up!
- ♦ **Stage Crew** Stage Crew helps move the sets into and out of Maryland Hall and between scenes. This is a great opportunity for fathers and older teens or adult family members to help their dancers! Estimated time required: 6-12 hours during Tech Week and final performance.
- ♦ **Costume Assistant** Machine sewing, hand sewing, or craft-type assembly (i.e., with glue guns). Work can be taken home and brought back. Ideal for working parents with time in the evenings. Estimated time required: you decide how much you can contribute. We hope to be doing some of this work over the entire month prior to the performance.
- ♦ **Set Construction** Anyone who can hold a hammer, screwdriver or paintbrush can help us create a beautiful production. Estimated time required: you decide how much you can contribute. We will post an online sign-up sheet with the set-building schedule and you sign up at your convenience. Another terrific option for working parents, our older dancers and other family members, and a great way to meet ABSA families from other classes.
- ♦ **Backstage Costume/Make-Up Assistants** Help characters with extensive make-up or quick costume changes. Estimated time required: 4-8 hours total for training, dress rehearsals and performance.
- ♦ **Cast Party Host** Help both set up and clean up for the cast party. Estimated time required: 2 hours.
- ♦ **General Volunteer** Help with miscellaneous errands or logistical needs that occur during the month before the performance, especially during Tech Week. Estimated time required: varies per task.



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2019 Spring Performance Volunteer Form

Due ONLINE: Saturday, April 6th

This paper form is for reference only. This information will be collected ONLINE when you register your dancer for the performance at http://academyballetschool.com/performance/.

Student name(s): \_\_\_\_\_

Student ballet grade levels (PB #, CB # or Vocational): \_\_\_\_\_

Complete one section below for each volunteer, keeping in mind that 2-4 hours are required per Pre-Ballet student and 6-8 hours per Classical Ballet or Vocational level student. A director for each volunteer category will be contacting their volunteers in April or May as production gets underway.

Please accept our heartfelt thanks for your help with our spring performance!

The Students and Staff of the Academy Ballet School of Annapolis

Volunteer 1:

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Cell phone number: \_\_\_\_\_

Check one or more area(s) of interest:

- Class Parent, Set Construction – building, Set Construction – painting, Stage Crew, Costume Assistant – machine sew, Costume Assistant – hand sew, Costume Assistant – crafting, Backstage Make-up Assistant, Backstage Costume Change Assistant, Cast Party Host, General Volunteer

Volunteer 2:

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Cell phone number: \_\_\_\_\_

Check one or more area(s) of interest:

- Class Parent, Set Construction – building, Set Construction – painting, Stage Crew, Costume Assistant – machine sew, Costume Assistant – hand sew, Costume Assistant – crafting, Backstage Make-up Assistant, Backstage Costume Change Assistant, Cast Party Host, General Volunteer